

MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF EDUCATION  
PROSPECT HEIGHTS SCHOOL DISTRICT 23  
MAY 14, 2008  
MACARTHUR MIDDLE SCHOOL THEATER

---

Judi Zimmerman, Board President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

ABSENT: None

ALSO

PRESENT: Dr. Guarrine, Superintendent; Dr. Deb Wilson, Assistant  
Superintendent for Instruction; Mr. Richard Ewanio, Business  
Administrator

BULLETIN BOARD

Mr. Steve Lee, MacArthur Middle School Principal, directed the Board's attention to the display of lap quilts made by Joanne Bina's Home Economics class and donated to Veterans Homes in Illinois. The 7th and 8th grade students have made 78 quilts so far.

RECOGNITION OF VISITORS AND VISITOR PARTICIPATION

Mrs. Jennifer Jackson, 102 N. Wheeling Rd., Prospect Heights, asked to address the Board regarding the resignation of Eisenhower Principal Mr. Robert Loranger. Mrs. Jackson stated that parents were not informed properly and feels that the Board should have informed parents of the change.

Mr. Patrick Ludvigsen, 12 N. Prospect Court, Prospect Heights, asked to address the Board regarding Mr. Loranger's resignation. Mr. Ludvigsen stated his dissatisfaction with the level of communication from the school and administration.

Mr. James Bednar, 6 Marberry, Prospect Heights, asked to address the Board regarding Mr. Loranger's resignation. Mr. Bednar requested information on the root cause of the resignation and the lateness of communication to the parents. Mr. Bednar also inquired as to what the expectations are for a new principal.

Mrs. Sharon Nudo, 419 W Marion St., Prospect Heights, asked to address the Board. Mrs. Nudo talked about the good job done by Mr. Loranger, for her and her family personally, and also for the general community.

## COMMUNICATIONS

### WHEELING PARK DISTRICT REPRESENTATIVE

Mr. Matt Wehby, the Wheeling Park District Director of Communication, gave the Board an update on the Intergovernmental Agreement currently in place that allows District 23 students living in other communities to participate in their Park District programs at resident rates. Participation has been good, with over 80 children registering for programs from August 2006 to August 2007.

## NOTES OF APPRECIATION

Dr. Guarrine shared several notes sent from staff thanking the Board for the sub sandwich lunch provided for Teacher Appreciation Day, May 6<sup>th</sup>.

Dr. Guarrine also shared a letter from Jan Nocita, President of the Prospect Heights Instrumental League. Mrs. Nocita's letter, which also included pictures, shared the accomplishment of the MacArthur Concert Band's invitation to perform at the 2008 Illinois Superstate Concert Band Festival sponsored by the University of Illinois, and held on campus at Champaign-Urbana.

## CONSENT AGENDA

### APPROVAL OF REGULAR MEETING MINUTES

Mrs. Olsen moved and Mrs. Peters seconded the motion to approve the Regular Minutes of April 9, 2008 as presented.

### ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

APPROVAL OF EXECUTIVE SESSION MINUTES

Mrs. Olsen moved and Mrs. Peters seconded the motion to approve the Executive Session Minutes of April 9, 2008 as presented.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

APPROVAL OF SPECIAL MEETING MINUTES

Mrs. Olsen moved and Mrs. Peters seconded the motion to approve the Special Meeting Minutes of April 12, 2008 as presented.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

PERSONNEL REPORT

Mrs. Olsen moved and Mrs. Peters seconded the motion to approve the Personnel Report as presented, a copy of which is included with these minutes.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

RESOLUTION TO APPOINT SCHOOL TREASURER

Mrs. Olsen moved and Mrs. Peters seconded a motion to approve the Resolution appointing Mr. Rick Ewanio, Business Administrator as treasurer representing Prospect Heights School District 23.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

## FINANCIAL REPORT

Mrs. Botwinski moved and Mrs. Olsen seconded the motion to approve the Financial Report as presented consisting of bills in the amount of \$585,016.78 and the payroll for May in the amount of \$956,049.34.

### ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

## COMMITTEE REPORTS

Buildings and Sites: No report.

IASB/ED-RED: No report.

Policy: No report. Policies are being presented under Old Business for a 2<sup>nd</sup> Reading and adoption.

School/Community Relations: Mr. Bowes reported that articles for the spring newsletter have been received and the layout is being worked on. They hope to have the newsletter out around the end of May.

NSSEO: Mrs. Olsen reported that NSSEO is currently in contract negotiations with staff. Also, the NSSEO budget is being presented under the Superintendent's report for approval.

Finance: Mrs. Peters reported on the Finance Committee meeting, an agenda of which was included with the Board materials. Several of the items discussed are being presented for approval under the Superintendent's Report.

Negotiations: No report.

## PUBLIC HEARING REGARDING FISCAL YEAR 2008 AMENDED BUDGET

Board President, Mrs. Zimmerman, stated that a public hearing is being held to receive public comments regarding the Fiscal Year 2008 Amended Budget.

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to open the Public Hearing regarding the Fiscal Year 2008 Amended Budget.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

The Public Hearing opened at 7:38 p.m. No one addressed the Board.

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to close the Public Hearing regarding the Fiscal Year 2008 Amended Budget.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

The Public Hearing closed at 7:39 p.m.

SUPERINTENDENT'S REPORT

GIFTED COMMITTEE UPDATE

Ms. Debbie Gardiner, Sullivan Principal, introduced committee members in attendance Lee Wright, Maria Stavropolous, Liz Thiltgen, Coreen France, Marilyn Nelson, Tara Carpenter, Katy Crowley-Bauman, Lisa Brusso, and Carolyn Ranieri. Lee Wright and Maria Stavropolous gave a PowerPoint Presentation on the gifted program, re-titled "SOAR" showing what has been done this year and what is planned for next year for students and staff development. Mrs. Gardiner answered questions regarding the program from the Board.

MACARTHUR WRITING CURRICULUM REPORT/ADOPTION

Mr. Steven Lee, MacArthur Principal, reviewed the proposal given to the Board regarding redevelopment of the writing curriculum and purchase of instructional materials. The committee recommended "Write Source" whose program and materials are aligned not only with the district and state standards, but also supports the high school curriculum.

Mrs. Olsen moved and Mr. Bowes seconded the motion to accept the report and recommendations of the MacArthur Middle School Writing Committee.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

MUSIC CURRICULUM ADOPTION

Dr. Wilson reviewed the proposal given to the Board. In 2006-2007 the Board approved a new curriculum, aligned with state standards, but delayed purchase of materials in hopes of utilizing the Illinois Textbook Loan Program to get the materials. However, the curriculum chosen, "Spotlight on Music," could not be obtained through the loan program and so the committee is recommending purchase of the curriculum materials.

Mrs. Peters moved and Mr. Bowes seconded the motion to accept the recommendation of the music committee for adoption of new materials in the amount of \$26,600.07.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

RESOLUTION TO ADOPT THE N.S.S.E.O. BUDGET

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to approve the FY 2009 NSSEO budget as presented.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

FISCAL YEAR 2008 AMENDED BUDGET APPROVAL

Mrs. Peters moved and Mrs. Olsen seconded the motion to approve the fiscal year 2008 Amended Budget as presented.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

APPROVAL OF SUMMER CURRICULUM PROJECTS

Dr. Wilson presented the staff requests for summer curriculum projects, and explained how they are prioritized and selected. The Board requested that next year, a brief description of each project be given.

Mr. Bowes moved and Mr. Pawlik seconded the motion to accept the summer curriculum projects as presented.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

APPROVAL TO E.C.R.I.S.S. SERVICE AGREEMENT

Dr. Guarrine reviewed the report given to the Board regarding the service agreement recommended with the ECRA Group. Being recommended is a three-year service agreement with the ECRA Group to warehouse and analyze test data gathered from student tests such as ISATs, DIBELS, and MAP, with the purpose of guiding the district to improve curriculum and instruction.

Mrs. Olsen moved and Mr. Hess seconded the motion to approve the ECRISS Service Agreement from the ECRA Group as presented.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

2008-2009 EMPLOYEE INSURANCE BENEFITS AND PREMIUMS

Mr. Rick Ewanio, Business Administrator, reviewed data he compiled regarding insurance costs, and presented the Insurance Committee's recommendation.

Mr. Bowes moved and Mrs. Olsen seconded the motion to approve the 2008-2009 Employee Insurance program as presented.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

NETWORK MANAGEMENT AND SUPPORT

A proposal from Graftech to provide the district with comprehensive network management and support was included with the Board materials. Dr. Guarrine, along with Mrs. Jan Travis, Director of Technology, explained the problems being experienced and the need for outside management and support.

Mrs. Olsen moved and Mrs. Peters seconded the motion to approve the Graftech one-year service agreement as presented.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

2008-2009 ARBOR MANAGEMENT FOOD SERVICE AGREEMENT

Mrs. Peters moved and Mrs. Botwinski seconded the motion to approve the Arbor Management Inc.'s proposal to provide food service for the 2008-2009 school year.

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

RECOGNITION OF VISITORS AND VISITOR PARTICIPATION

No one addressed the Board.

OLD BUSINESS

POLICY REVISION – 2<sup>ND</sup> READING/ADOPTION

Mr. Bowes moved and Mr. Hess seconded the motion to adopt the revision of the following Board policies as presented:

- 2:260 Uniform Grievance Act
- 4:60 Purchases and Contracts
- 4:110 Transportation
- 5:10 Equal Employment Opportunity
- 5:100 Staff Development Program
- 5:290 Employment Termination/Suspension
- 7:20 Student Harassment
- 7:70 Attendance and Truancy
- 7:180 Preventing Bullying, Harassment
- 7:220 Bus Conduct

ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

2008-2009 ANNUAL DISTRICT OBJECTIVES

Mrs. Zimmerman solicited and received some input on Board Objectives for next year, which she will develop into goals. Dr. Guarrine will review current objectives that will be continued into 2008-2009. More formalized objectives will be presented at the June Board Meeting.

NEW BUSINESS

There was no New Business.

### EXECUTIVE SESSION

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to adjourn to Executive Session for purposes of discussing personnel matters.

#### ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None

The Board adjourned to Executive Session at 9:37 p.m.

### OPEN SESSION

The Board returned to open session at 10:46 p.m.

#### ROLL CALL:

PRESENT: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

ABSENT: None

### ADJOURNMENT

Mrs. Peters moved and Mr. Bowes seconded the motion to adjourn at 10:47 p.m.

#### ROLL CALL:

AYES: Mr. Pawlik, Mrs. Peters, Mrs. Zimmerman, Mrs. Botwinski,  
Mr. Bowes, Mr. Hess, Mrs. Olsen

NAYS: None